Wins and Announcements

- **Michelle Nichols** has been appointed as the South Carolina State Liaison for SNRS.
- **Amy Williams** has been appointed to the Early Head Start Governance Council for the state of SC. Briefly, Head Start is a program that has been in existence since the late 1960s as part of Lyndon Johnson's war on poverty. SC received federal funding to expand Early Head Start services to 12 additional counties in the state. This evidenced-based program supports expectant mothers through their pregnancy and provides childcare in an environment that meets federal Head Start regulations beginning at 6 weeks through the preschool years.
- **MSN/DNP faculty** (with the assistance and support of student services staff) - conducted 2 Learning Intensives and Competency Exams this semester. During the first LI in early March faculty facilitated physical exam practice sessions, competency exams and expert lectures for 60 MSN/DNP students. For our second LI in early April faculty facilitated expert lectures, didactic teaching, competency exams and a suturing skills lab for 71 MSN/DNP students.
- **Kathy Van Ravenstein** was awarded SCTR Telehealth Pilot grant – *Using telemedicine and activity trackers to*
promote physical activity in low-income older adults

Presentations


• Dr. Catherine Garner presented her work on Quality Circles as an Approach to Improving Nursing Outcomes at the annual meeting of the American Organization of Nurse Executives in Ft. Worth on March 31.

• Suparna Qanungo was an invited speaker this month at the Trident Technical College’s Global Awareness Week in their Nursing Program. Title of the talk: Nursing Abroad: An Indian Experience. The talk was given by Suparna along with two of our ABSN students who participated in the global health trip to India last December 2015. The TTC Dean of Academics and the Dean of Nursing at Trident personally applauded the organizational components of the global initiative and commented on how valuable this experience was for the students and how it was much different from the regular global trips. They also commented that they would like to incorporate some of the ideas in their global health trips.

Publications

• Conner, B.T., & Johnson, E. have an article in press with American Nurse Today, titled “What are risk-adjusted mortality measures and why should you care?”

• Suparna Qanungo - one manuscript accepted for publication coauthored with Dr. Marilyn Laken and others in the Biomedical Informatics Center. “Teleconsent: A Novel Approach to Obtain Informed Consent for Research. Journal: Contemporary Clinical Trials Communication” (Accepted)

• Joy Lauerer, Charlene Pruitt, Christina Sweatman (DNP student) have an article out this month in Nurse Practitioner Perspectives titled “Diabetes and Depression.”

• Martina Mueller along with a group of psychiatrists that she and Becky Knapp have been working with for

**Announcements**
- Administrative Professionals' Day Appreciation Breakfast on Wednesday, April 27th from 8:30 to 9:30 in the College of Nursing Drawing Room.
- Convocation is on Thursday, May 19 at 2pm at the Charleston Music Hall – for those who’ve not attended before – full regalia. Faculty should arrive at 1:30.
- Graduation is on Friday May 20th at 9am in the horseshoe. More details will be available online.

**Proposed Slate of Graduates**
The proposed slate of graduates from the ABSN, DNP and PhD programs was posted for faculty to review prior to the meeting.

Faculty voted to approve the slate of graduates pending their successful completion of all coursework.

**Minutes**
Dr. Susan Newman asked if anyone had any changes or additions for the March 2016 Assembly minutes that were emailed prior to the meeting. Dr. Julie Barroso noted that the IP Day is not mandatory attendance for faculty.

Dr. Julie Barroso motioned to accept the minutes as presented.

Dr. Brian Conner seconded the motion. All faculty present voted in favor of approving the minutes as presented.

**YES Campaign**
Whitney McLuen joined the meeting to discuss MUSC's Yearly Employee Support (YES) Campaign. She reported that this year’s goal is to raise $375,000 in donations from MUSC employees.

All faculty were encouraged to give to the fund of their choice in this year’s YES Campaign.

**OCIO Update**
Christine Williams and Hope Friar from OCIO joined the meeting to answer any questions faculty had related to information technology at MUSC.

Faculty thanked them for the information.

**Dean’s Update**
Dean Stuart reported:
- Dean Stuart is involved in a number of university level committees/meetings.

Dean Stuart will continue to keep faculty updated on issues on a university, local, regional, and
• Met with Mike Caputo, VP of OCIO. He is working to reorganize the operations of the Information Technology office.
• Reminded faculty that mail sent from the CON cannot be hand written. Envelopes must either be printed through a printer or attach a mailing label. Stamped mail cannot be mailed through MUSC’s mail system. Stamped mail should be placed in a US mail receptacle.
• Representatives from MUSC Engineering and Facilities met with the dean to review the building’s HVAC system and provide schematics showing where all thermostats are located and the quadrants that are controlled by each thermostat. Engineering and Facilities conducted a walk through of the building and discovered that some vents have been closed or blocked which causes the system to not function properly. The MUSC set point for the HVAC system is 72°. Thermostats are programmed to allow a 2-degree adjustment higher or lower. At night, all thermostats campus wide are programmed to self-set at an energy efficient number. Dean Stuart informed faculty that the CON has 3 options for resolving the ongoing issues with hot/cold pockets in the building. (1) If faculty/staff feel they are under a draft from the vent in their office, contact the dean's office and the CON will provide a plastic vent to divert the air rather than closing the vent or covering it completely. (2) Set the thermostat at the same temperature setting building wide. (3) Move the thermostats out of individual offices and relocate them to the hallways. As a first step, the dean asked all floors to set the temp on all thermostats at 72° each morning.
• Dean Stuart, the associate deans and department chair attended the MUSC Health Clinical Retreat. Dean Stuart reviewed the MUSC Health enterprise organizational chart with faculty. She further noted that she is currently serving on two search committees to hire an Executive Chief Nursing Officer (ECNO) – a position that will interface with Patrick Cawley and Bruce Elliott in the hospital, and an ACNO who will report to Matt Wain. She noted that the reorganization of the hospital organizational structure is a work in progress and she...
will update faculty as changes are made.

- Attended the Dean’s Retreat. The group reviewed the RCM financial model and recommended selective changes to further refine the budgeting process.
- Attended Dr. Cole’s Strategic Plan Retreat and this initiative is moving forward in a timely fashion.
- Dr. Cole’s University Leadership Council invited the director of CARTA to discuss ways to help alleviate local traffic congestion. No funds available for a rail system. In 3 years there are plans to possibly run a “soft” bus route down Rivers Avenue.
- February was not a good month financially for the hospital. Drug costs are rising. Procedures are receiving reduced reimbursement. Nursing shortage is beginning again necessitating the use of travelers. A budget cut of $50 million is needed from the hospital’s budget. There are currently no plans to cut staff. It is hoped that the reduction will be accomplished through service contracts and other cost saving measures.
- Faculty Senate continues to work on post-tenure review.
- There is discussion by the city to designate the area around MUSC, Roper and the VA hospitals as a Medical District. More green space and additional parking would be added. This would necessitate the need to close some streets.
- The master plan for MUSC includes constructing a walkway to connect all parts of the university. The plan also includes demolishing the Vince Mosely building and replacing it with a multi-use innovation building. MUSC plans to sell some properties to raise funds to construct these proposed projects. The Family Medicine building and Harbor View Office Tower are among the properties being considered for sale.
- Ground breaking for the Children’s Hospital will be during the August Board of Trustees meeting.
- All PhD graduates will be grouped under the umbrella of the College of Graduate Studies, but the program will still list all of the colleges. There is a movement on campus to move all PhD programs back to the College of Graduate Studies. Dean Stuart will meet with the dean
• MUSC is considering moving graduation to a Saturday instead of a Friday next year, which will also impact convocation. The Board of Trustees is set to make this decision in their May meeting.
• The hospital has now hired all of its ICCE chiefs. An Academic Integration committee will be chaired by the new College of Medicine Dean and Dean Stuart will be a member of it.
• The SC Legislature has designated $20 million for colleges and universities in the state. MUSC's share of this allocation will be used for the construction of the Children's Hospital.
• A bill to expand the Commission on Higher Education was defeated in the legislature.
• Dr. Cole will chair the American Heart Association's annual Heart Walk. The dean expressed that she hopes the CON will assemble a team to participate in this year's walk.
• Sheila Champlin was named MUSC's new Communications Officer. Dean Stuart has met with her and notes that she has lots of great ideas.
• Les Lenert gave a presentation at Dean's Council for a proposed Clinical Trials office at MUSC.
• The self-study for SAC's accreditation is being prepared. The on-campus site visit is scheduled for March 2017.
• North Carolina officials will visit the CON on June 22nd to review the DNP online program. If they approve the program, the CON can begin admitting students from North Carolina.
• There is a proposal not to list the college on MUSC diplomas. It was suggested that faculty and students be asked their opinion.
• The Academic Calendar for 2018-2023 has been approved and posted on the website.
• The CON scored above 90% on one of the 4 university metrics on the employee survey. Still waiting on the results of the student portion of the survey.
• Dean Stuart, the associate deans and department chair all shared their perspectives on the faculty search process. It was noted that by the time an applicant
brought to campus for an interview they have been fully vetted by the dean, associate dean(s), department chair and the search committee. Dean Stuart also noted that she views the applicants with the global view of the college in mind – including future needs and not just what is needed today. Dr. Barroso added that the search committee receives negative feedback about many of the applicants and the desire to wait for the ideal person – who may not exist. Dr. Acierno shared that applicants perceive the negativity. He would like to have applicants leave the day of interviews with a good impression of the CON and not with feelings of negativity. Dr. Williamson suggested that faculty list strengths and weaknesses of each applicant on their evaluation forms. Dr. Smith relayed that the CON wants to have a supportive environment. In conclusion, Dr. Barroso stated that the Search Committee evaluation tool will be revised based on faculty’s feedback.

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<th>Professional Boundaries</th>
<th>A Professional Boundaries policy was distributed with the handouts for the Assembly. Dean Stuart noted that the policy is a best practice across universities. Questions have arisen in the CON regarding Facebook and other social media. Faculty were instructed to maintain professional boundaries with students as long as they are enrolled in school. Any faculty who may have students in their “friends” group on Facebook need to “unfriend” them until after the student graduates. Texting with students is not permitted. All correspondence with students should be done through MUSC E-mail, which provides a documented trail of correspondence should any legal issues arise.</th>
<th>The Professional Boundaries policy will be added to both the Student and Faculty Handbooks.</th>
<th>Dean’s Office of Academics</th>
<th>May 2016</th>
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<td>Budget Update</td>
<td>Ms. Lynn Shull presented the CON’s budget that she and Dean Stuart prepared and will present to the Provost for approval. She noted that there are no proposed increases in tuition for FY 17. Currently the CON is seeking to fill 11 faculty positions. An admin assistant will be hired for the 5th floor to provide support to the Office of Research and to the Department Chair. A grants administrator will also be hired. Additional funds for travel and marketing were added to the budget. The CON will have to dip into its reserved in order to fulfill the proposed budget. This will require approval by the Board of Trustees.</td>
<td>Dean Stuart and Ms. Shull will present the budget to the Provost at the CON’s budget hearing scheduled for May 2nd.</td>
<td>Lynn Shull</td>
<td>Ongoing</td>
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<td><strong>Office of Research Update</strong></td>
<td>Dr. Ron Acierno updated faculty on recent grant submissions. Kathleen Cartmell gave a presentation on her research projects.</td>
<td>Faculty will continue to be updated on activity in the Office of Research.</td>
<td>Deborah Williamson</td>
<td>Ongoing</td>
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| **Office of Academics Update** | Dr. Gigi Smith reported:  
• Representatives from North Carolina will conduct a site visit of the DNP program on June 22nd.  
• Jennie Ariail and Alyssa Rheingold will present a Lunch and Learn session June 17th on CAPS.  
• Legislation was introduced to provide a tax deduction for preceptors, but will likely die this year. Currently 2 proprietary schools in the state are paying preceptors $1000. The bill will be resubmitted next year. | Dr. Smith will continue to update faculty on information from the Office of Academics. | Joy Vess | Ongoing |
| **Office of Practice Update** | Dr. Cathy Durham presented Team STEPPS. This program has been used by NASA, the military and finally landed in healthcare. In the CON, Drs. Durham, Fowler and Williamson are master trainers. This IPE course is offered to students by Holly Wise. | Dr. Williamson and the practice faculty will continue to keep faculty updated on activities and opportunities in the Office of Practice | | |
| **PhD Courses** | Dr. Elaine Amella reviewed the proposed changes to the PhD courses that were posted for faculty prior to the meeting. The program will still have 52 credits, but the program expands by 1 semester for full-time students and expands slightly for part-time students, but is still considered an accelerated program.  
1. New course numbers and/or wording change and/or credit changes  
   a. NRPHD XXX Doctoral Toolbox 2: Research Team Leadership  
   b. NRPHD 712 Doctoral Toolbox 3: Dissertation;  
   c. NRPHD 711 Doctoral Toolbox 4: Publication;  
   d. NRPHD 746 Advanced Study Design & Methods I;  
   e. NRPHD 736 Research Ethics  
   f. NRPHD 990 Dissertation  
2. New courses developed (new or revised course descriptions & objectives):  
   a. NRPHD XXX Advanced Study Design & Methods II;  
   b. NRPHD XXX Qualitative Research Methods;  
   c. NRPHD XXX Mentored Research & Scholarship  
   d. NRPHD XXX Doctoral Toolbox 1: Systematic Searches  
3. In the new plan of study, PhD students will join DNP students in NRPHD 708 Advanced Health Policy & | A vote was called to approve these changes in the PhD program. All faculty present voted in favor of the changes. | Elaine Amella | April 2016 |
| Department Chair Update | Dr. Barroso reported:  
• Save the Date on June 24th from 8:00 – 1:00 for a mentoring event.  
• Shared 3 calls for nominations for AACN awards.  
• CON mentoring plan is up and running.  
• Send suggestions for topics for Lunch and Learn to Dr. Barroso.  
• Developed a brief tool for evaluation of program directors.  
• Working on peer evaluation.  
• Faculty evaluation forms are being revised.  
• Reminded faculty to update CV in FAIR database.  
• Drs. Barroso and Smith have finished faculty workload. | Dr. Barroso will continue to update faculty on issues related to the office of the department chair. | Julie Barroso | Ongoing |
| VIP Video | The video was not pre-loaded and therefore will be deferred and shown in the May meeting | | | |
| Faculty Senate | Stuart Mixon provided an update on the flu shot policy. It is required or hospital employees, but not university employees.  
The review of the post tenure review policy is ongoing. The senate feels that faculty evaluations among the colleges need to be consistent. Discussed holding a town hall meeting to update faculty. | CON faculty senators will continue to update faculty on issues being addressed in Faculty Senate. | | |
| Update from National Meetings | None given | | | |
| Next Meeting | May 16, 2016 | | | |

Submitted by: Jo Smith